



## APPROVAL PROCESS 2019-20

### Application Deficiency Report

#### DEFICIENCY REPORT AS PER CURRENT INTAKE (Applicable for Existing Institutes only)

|                              |   |                     |  |
|------------------------------|---|---------------------|--|
| <b>Regional Office</b>       |   | North-West          |  |
| <b>Application Id</b>        | 1-4266133369                              | <b>Permanent Id</b> | 1-33077607   |
| <b>Name of the Institute</b> | SATYA COLLEGE OF ENGINEERING & TECHNOLOGY | <b>Address</b>      | 72 KM STONE, DELHI-MATHURA ROAD, VILLEG MITROL, TEH HODAL, DIST. PALWAL, HARYANA |
| <b>City/Village</b>          | PALWAL                                    | <b>District</b>     | PALWAL   |
| <b>State</b>                 | Haryana                                   | <b>Pin</b>          | 121105   |

**Overall Deficiency of Institute:** **No**

| Designation        | Name                    | Appointment Type | Qualification     | PhD | Qualified as per AICTE norms (YES/NO) |
|--------------------|-------------------------|------------------|-------------------|-----|---------------------------------------|
| Principal/Director | DR. KALYAN KUMAR JORDAR | Regular          | BE, ME, MBA, PH.D | Yes | YES                                   |

#### Other Details

| Sr. No. | Details of Requirement  | Status provided by the Institute | Deficiency |
|---------|---|----------------------------------|------------|
| 1       | List of faculty and data uploaded on the Institute web portal   | Yes                              | No         |
| 2       | Are all approved teaching faculty being paid as per VI pay commission?  | Yes                              | No         |
| 3       | Whether Institute is operating from Permanent Site/ Temporary Site?   | Permanent Site                   | No         |
| 4       | Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institute's Website? | Yes                              | No         |
| 5       | Courses/Approved Intake displayed at the entrance of the Institute?   | Yes                              | No         |

#### Anti-Ragging Related Deficiency Status

| Sr. No. | Details of Requirement  | Status provided by the Institute | Deficiency |
|---------|---|----------------------------------|------------|
| 1       | Constitution of Anti-Ragging Committee                          | Yes                              | No         |
| 2       | Constitution of Anti-Ragging Squad                              | Yes                              | No         |
| 3       | Undertaking obtained from all Students                          | Yes                              | No         |
| 4       | Appointment of Counselors                                       | Yes                              | No         |
| 5       | Undertaking obtained from parents of all the students           | Yes                              | No         |
| 6       | Undertaking obtained from students staying in Hostel            | Yes                              | No         |
| 7       | Undertaking obtained from parents of students staying in Hostel | Yes                              | No         |

#### Ombudsman Related Deficiency Status

| Sr. No. | Details of Requirement | Status provided by the Institute | Deficiency |
|---------|------------------------|----------------------------------|------------|
| 1       | Grievance Committee    | Yes                              | No         |

#### Total Number of Students in Institute

|  |                         |             |
|--|-------------------------|-------------|
| (i)  | No. of Students UG      | 1980        |
| (ii)                                       | No. of Students PG      | 228         |
| (iii)                                      | No. of Students DIPLOMA | 720         |
| <b>Total Students (CI) (UG+PG+DIPLOMA)</b> |                         | <b>2928</b> |

#### Faculty

##### Institute Level Faculty

| Type                         | Actual No. | Required No. as per CI | Deficiency |
|------------------------------|------------|------------------------|------------|
| Total Faculty(UG+PG+Diploma) | 114        | 113                    | No         |
| TOTAL                        | 114.00     | 113.00                 |            |

##### Administrative Area

| Type                                      | Actual Room Area (Sq.m.) | Expected Room Area (Sq.m.) | Deficiency |
|---|--------------------------|----------------------------|------------|
| Principal / Director Office               | 32                       | 30                         | No         |
| Board Room                                | 20                       | 20                         | No         |
| Office All Inclusive                      | 305                      | 300                        | No         |
| Department Offices/Cabin for Head of Dept | 212                      | 140                        | No         |
| Central Store                             | 30                       | 30                         | No         |

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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Report Generated on :-21/02/2019

|                           |               |               |    |
|---------------------------|---------------|---------------|----|
| Maintenance               | 10            | 10            | No |
| Security                  | 15            | 10            | No |
| Housekeeping              | 10            | 10            | No |
| Pantry for Staff/Faculty  | 10            | 10            | No |
| Exam Control Office       | 30            | 30            | No |
| Training Placement Office | 50            | 30            | No |
| <b>TOTAL</b>              | <b>724.00</b> | <b>620.00</b> |    |

| <b>Amenities Area</b>          |                           |                             |            |
|--------------------------------|---------------------------|-----------------------------|------------|
| Type                           | Actual Room Area (Sq. m.) | Expected Room Area (Sq. m.) | Deficiency |
| Boys Common Room               | 100                       | 100                         | No         |
| Girls Common Room              | 100                       | 100                         | No         |
| Cafeteria                      | 179                       | 150                         | No         |
| Stationery Store & Reprography | 12                        | 10                          | No         |
| First aid cum Sick Room        | 19                        | 10                          | No         |
| <b>TOTAL</b>                   | <b>410.00</b>             | <b>370.00</b>               |            |

| <b>Computational Facilities</b> |               |               |            |
|---------------------------------|---------------|---------------|------------|
| Type                            | Available     | Required      | Deficiency |
| Internet Bandwidth              | 200           | 48            | No         |
| Printers                        | 25            | 17            | No         |
| A1 size Color Printers          | 0             | 0             | No         |
| Number of PCs in Language lab   | 25            | 20            | No         |
| Legal Application S/W           | 35            | 30            | No         |
| Legal System S/W                | 4             | 4             | No         |
| PCs to Student ratio            | 500           | 327           | No         |
| <b>TOTAL</b>                    | <b>789.00</b> | <b>446.00</b> |            |

| <b>Library Facilities</b>     |                 |                 |            |
|-------------------------------|-----------------|-----------------|------------|
| Type                          | Available       | Required        | Deficiency |
| Volumes                       | 24281           | 22300           | No         |
| e-Books Volumes               | 2950            | 2900            | No         |
| Titles                        | 4896            | 4500            | No         |
| e-Books Titles                | 350             | 300             | No         |
| Journals                      | 99              | 78              | No         |
| Library Management Software   | 1               | 1               | No         |
| Reading Room Seating Capacity | 200             | 150             | No         |
| MultiMediaPC                  | 10              | 10              | No         |
| <b>TOTAL</b>                  | <b>32787.00</b> | <b>30239.00</b> |            |

| <b>Instructional Area-Common Facilities</b> |               |               |            |
|---|---------------|---------------|------------|
| Type  | Available     | Required      | Deficiency |
| Computer Center                             | 150           | 150           | No         |
| Library & Reading Room                      | 587           | 400           | No         |
| Language Laboratory                         | 66            | 66            | No         |
| <b>TOTAL</b>                                | <b>803.00</b> | <b>616.00</b> |            |

| <b>Land Area Details</b>  |              |              |            |
|---------------------------|--------------|--------------|------------|
| Type                      | Available    | Required     | Deficiency |
| Total Area of Land        | 10.23        | 7.5          | No         |
| Maximum number of Pieces  | 1            | 1            | No         |
| Minimum per Piece of Area | 10.23        | 7.5          | No         |
| <b>TOTAL</b>              | <b>21.46</b> | <b>16.00</b> |            |

| <b>ENGINEERING AND TECHNOLOGY / Existing Programme</b> |                |                          |                            |            |
|--|----------------|--------------------------|----------------------------|------------|
| Type   | Level          | Actual Room Area (Sq.m.) | Expected Room Area (Sq.m.) | Deficiency |
| Class Room-Tutorial Room                               | UNDER GRADUATE | 2631                     | 1716                       | No         |
| Additional Workshop/Labs                               | UG/PG          | 755                      | 200                        | No         |
| Class Rooms - PG                                       | POST GRADUATE  | 198                      | 165                        | No         |

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Printed By : ae641371

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|                   |       |                |                |    |
|-------------------|-------|----------------|----------------|----|
| Laboratories-All  | UG/PG | 3718           | 2508           | No |
| Workshops - Basic | UG/PG | 200            | 200            | No |
| Drawing Halls     | UG/PG | 142            | 132            | No |
| Seminar Hall      | UG/PG | 796            | 132            | No |
| <b>TOTAL</b>      |       | <b>8440.00</b> | <b>5053.00</b> |    |

| <b>MANAGEMENT / Existing Programme</b> |               |                         |                           |            |
|--|---------------|-------------------------|---------------------------|------------|
| Type                                   | Level         | Actual Room Area (Sqm.) | Expected Room Area (Sqm.) | Deficiency |
| Class Room-Tutorial Room               | POST GRADAUTE | 238                     | 165                       | No         |
| Computer Laboratory                    | POST GRADAUTE | 66                      | 66                        | No         |
| Seminar Hall                           | POST GRADAUTE | 198                     | 132                       | No         |
| <b>TOTAL</b>                           |               | <b>502.00</b>           | <b>363.00</b>             |            |

| <b>Other Facilities</b> |   |              |            |  |
|-------------------------|---|--------------|------------|--|
| Sr. No.                 | Type  | Availability | Deficiency |  |
| 1                       | All Weather Approach (Motorised Road)   | Yes          | No         |  |
| 2                       | Barrier free Environment  | Yes          | No         |  |
| 3                       | Electric Supply   | Yes          | No         |  |
| 4                       | General Insurance   | Yes          | No         |  |
| 5                       | Institution Web Site  | Yes          | No         |  |
| 6                       | Standalone Language Laboratory  | Yes          | No         |  |
| 7                       | Medical & Counseling  | Yes          | No         |  |
| 8                       | Notice Boards   | Yes          | No         |  |
| 9                       | Potable Water Supply  | Yes          | No         |  |
| 10                      | Safety Provisions   | Yes          | No         |  |
| 11                      | Sewage Disposal System  | Yes          | No         |  |
| 12                      | Telephone & FAX   | Yes          | No         |  |
| 13                      | Vehicle Parking   | Yes          | No         |  |
| 14                      | First Aid   | Yes          | No         |  |
| 15                      | Appointment of Student Counsellor   | Yes          | No         |  |
| 16                      | Establishment of Anti Ragging committee   | Yes          | No         |  |
| 17                      | Establishment of committee for SC/ST  | Yes          | No         |  |
| 18                      | Establishment of Internal Complaint Committee(ICC) As per section 4 of SexualHarassment of Women at Workplace (Prevention, Prohibition and Redressal) Act,2013            | Yes          | No         |  |
| 19                      | Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University  | Yes          | No         |  |
| 20                      | Digital Payment for all Financial Transactions as per MHRD Directives   | Yes          | No         |  |
| 21                      | Compliance of the National Academic Depository(NAD) as per MHRD Directives  | Yes          | No         |  |
| 22                      | Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty available in the AICTE Web Portal | Yes          | No         |  |
| 23                      | Implementing Food Safety and Standard Act,2006 in the Institution   | Yes          | No         |  |
| 24                      | Copies of AICTE Approvals (LOA and EOA of subsequent years)obtained since Inception of Institution till date shall be placed in the Website of the Institution            | Yes          | No         |  |
| 25                      | Provision to watch MOOCS Courses through Swayam   | Yes          | No         |  |
| 26                      | Implementation ofUnnat Bharat Abhiyan   | Yes          | No         |  |
| 27                      | Institution-Industry Cell   | Yes          | No         |  |
| 28                      | Group Insurance for Employees   | Yes          | No         |  |
| 29                      | Insurance for Students  | Yes          | No         |  |
| 30                      | Applied membership-National Digital Library   | Yes          | No         |  |
| 31                      | Implementation of Security Measures   | Yes          | No         |  |
| 32                      | Online Grievance Rederssal Mechanism  | Yes          | No         |  |
| 33                      | Internal Quality Assurance Cell   | Yes          | No         |  |
| 34                      | Fire and Safety Certificate   | Yes          | No         |  |

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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|    |  |     |     |
|----|--|-----|-----|
| 35 | Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution                | Yes | No  |
| 36 | Sports facilities  | Yes | No  |
| 37 | Group Accident Policy to be provided for the employees   | Yes | No  |
| 38 | Efforts to encourage Final Year students to appear GATE examination  | Yes | No  |
| 39 | Auditorium   | No  | Yes |
| 40 | Display of Course(s) and "Approved Intake" in the Institution at the entrance of the Institution. Course(s) taken through duly recognized MOOCs shall be used as Supplementary Course(s) | Yes | No  |
| 41 | Intellectual Property Right Cell   | Yes | No  |
| 42 | Implementation of mandatory Internship policy for students   | Yes | No  |
| 43 | Implementation of teacher training policy  | Yes | No  |
| 44 | Implementation of examination reforms  | Yes | No  |
| 45 | Implementation of Startup Policy   | Yes | No  |
| 46 | Innovation Cell/Club   | Yes | No  |
| 47 | Media Cell   | Yes | No  |
| 48 | Training and Placement Cell with budget allocation proof of 1% of the total Institutional budget   | Yes | No  |
| 49 | Participation in the National Innovation Ranking   | No  | Yes |
| 50 | Whether your Institution has introduced online Aadhar linked Biometric attendance for regular faculty members?   | Yes | No  |
| 51 | Backup Electric Supply   | Yes | No  |

### Note

XX- No Rooms Available

DNA- Data Not Available / Insufficient Data

Blank Field-Data Not Entered

\* Laboratories required and Actual Number includes Total Number of Laboratories, Research Laboratories, and Additional WS/Labs for UG and PG courses, as applicable

^ Actual Number of Tutorial Rooms for Under Graduate includes the Number of Tutorial Rooms Available for PG, if applicable

\*\* Actual Number of Guest Rooms for Under Graduate includes the Actual Number of Guest Rooms Available for PG, if applicable

\*\*\* Actual Number of Kitchen for Under Graduate includes the Actual Number of Kitchen Available for PG, if applicable

\*\*\*Note :- All the Dates in the Report are in (dd/mm/yyyy) format

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Printed By : ae641371

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### **DECLARATION**

**BY THE PRINCIPAL/DIRECTOR/REGISTRAR OF THE INSTITUTE/UNIVERSITY DEPARTMENT**

I, as the Head of the Institution, hereby declare that:

a) I have carefully gone through the AICTE Regulations Notification dated on 30th November, 2016, published in the Gazette of India - Extraordinary Part III, Section- 4 and its amendment 05th December 2017 also the various provisions mentioned in the Approval Process Hand Book 2019-20.

b) I am fully aware of the data uploaded by me in respect of my institute on the web portal.

c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.

d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institute into Co-ed institute and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2019-20.

e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institute on the portal.

f) I am also aware that Institute is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2019-20), Change in name of the Course(s)/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2019-20.

**Signature of Principal/Director/Registrar**

**Name :**

**Seal/Stamp of the Institute/University Department**